



**Aleut Shareholder
Skills, Education & Training (ASSET)
Technical Skills Program**

MISSION STATEMENT

TDX Corporation is the Alaska Native Village Corporation, (ANC) for St. Paul, that was established as part of the St. Paul Aleut Land Claims and other Alaska Natives' Claims, and as authorized under Federal law known as the Alaska Native Claims Settlement Act of 1971, (ANSCA). As a result, TDX Corporation is a federal recognized Indian / Tribal for-profit organization, (ANC) which is owned and managed by the Aleut, (Indian) Shareholders and their dependents for the Aleut people of St. Paul. TDX is also charged by this Federal law to provide for the economic benefit of the Community of St. Paul, and to provide jobs, social and cultural benefits and opportunities for its Aleut Shareholders and their dependents, including but not limited to, providing preferential training, education and hiring of Aleut Shareholders and their dependents as owners and managers of TDX and its Subsidiaries. To that end, TDX has established the **Aleut Shareholder Skills, Education & Training Program. (TDX ASSET Program)**

Overall Goals and Strategy

The TDX ASSET Technical Skills Program is a formal employee development program designed to identify and develop qualified individuals for technical positions throughout the Company. It is not designed to fill temporary positions but to develop shareholder technical skills for placement in the subsidiary companies of the corporation. For this program to be successful, current management staff, from supervisor to VP, must be fully supportive of the program and the people in it. View the participants in this program as potential hands-on technical workers at TDX Corporation and subsidiary companies and to share with them their technical knowledge is vital. The success of those in this program will sit squarely on the shoulders of the participants, management and the leadership team managing the program.

Program Structure

The TDX ASSET Technical Skills Program represents TDX Corporation's strong commitment to developing key shareholders and/or descendent at all technical skill levels for the TDX Corporation of tomorrow. The concept for this program is to provide each participant with immersive and hands on experience. Taking into account participants desired career path, with the assistance of the Program Coordinator; the Leadership Team will be responsible for



development of an individual program, to encompass goals and milestones for each participant.

There are two main components to the program: Core Training and Job-Specific Training. The Core Training is acquired through an approved university, vocational or trade school. Job-specific Training is on-the-job learning to perform day-to-day responsibilities in the area of assignment.

Requirements for Program Acceptance

It is preferred that participants in this program have (or will acquire) technical skills in the field in which they are assigned, be flexible to assignment/location and generally have the maturity, skills and aptitude for completing the program and continued employment in the chosen technical field. To apply for the program, an Application Packet consisting of the following must be received:

- ASSET Technical Skills Application
- Current Resume
- Copy of Most Recent School Transcripts
- Two (2) Letters of Recommendation
- Personal Statement of Interest
- A written response indicating interest in the program by providing a brief history of themselves and their career goals with TDX Corporation.

The Eligibility Requirements are detailed as follows:

- Enrolled or willing to enroll in a Technical Skills Training at a University/Vocational/ Trade School
- Two years general work experience
- TDX Shareholder or Descendant
- Alaska Driver's License with clean record
- While in the program you may be required to obtain and maintain a U.S. Government Clearance, if required by the work you are assigned to support.
- Motivated self-starter with good verbal and written communication skills

The ASSET Technical Skills Program is competitive, with limited availability. All requirements must be properly completed when received by Human Resources.

The main priority of the Recruitment Plan is to educate potential participants of the TDX ASSET Technical Skills Program, to provide opportunities and to attract motivated candidates with a high likelihood of success and desire to be the future of TDX and its subsidiaries.



Successful candidates upon completion are welcome and encouraged to compete for any open positions at TDX or its subsidiaries. Completion of the program however, does not guarantee any certain position or employment at TDX Corporation or its subsidiaries. The participant will receive a certificate at the end of the program in recognition of completing the TDX ASSET Technical Skills Program.

The TDX ASSET Technical Skills Program represents TDX Corporation's strong commitment to developing key management and leadership at all levels for the TDX Corporation of

Attached is the TDX ASSET Technical Skills Program application. Please complete and turn into HR@tdxcorp.com or fax to TDX: Attn: TDX HR @ 907-278-2316 or if mail is preferred, please Mail to: TDX Corporation-Attn: TDX HR, 615 E 82nd Avenue Suite #200, Anchorage, AK 99518.



APPLICATION

TDX CORPORATION ASSET TECHNICAL SKILLS PROGRAM

1. Name: _____

2. Applying as a (Circle One/or Both) **TDX Shareholder** or **Descendant of Shareholder**

3. Telephone numbers: Work: _____ Mobile: _____ Fax: _____

4. Email Address: _____

5. Work experience for last three years:

Position Held: _____ Supervisor Name: _____

Types of duties and task:

Position Held: _____ Supervisor Name: _____

Types of duties and task:

Position Held: _____ Supervisor Name: _____

Types of duties and task:

6. Highest level of education? (years) HighSchool: _____ Undergraduate: _____ Graduate: _____

Other: _____

Degree (s) obtained and name of academic institution: _____



*PO Box 88
St. Paul, Alaska 99660
907.546.2312
Fax 907.546.2366*

tanadgusix.com

*615 E 82nd Ave, Suite 200
Anchorage, Alaska 99518
907.278.2312
Fax 907.278.2316*



7. Professional development courses/programs attended and/or applied for:

8. What have you done to enhance your professional development (i.e., continuing education, seminars, college and/or correspondence courses)?

9. Professional associations; community affiliations, to include your involvement, i.e., member, officer:

10. Have you previously participated in the TDX ASSET/MMTP-TECHNICAL? If yes, when?
If you did not complete the ASSET/MMTP-TECHNICAL when previously enrolled,
briefly describe the circumstances resulting in your leaving before program completion:



11. Would you accept a mentoring assignment at a different geographic location that required travel or relocation? Yes: _____ No: _____

12. Submit a short narrative on what you hope to achieve by participating in this program:

13. Identify your short term, 1-4 years, and long term, 5+ years, career goals:



“I am aware that this individual is applying for the TDX ASSET Technical Skills Program.” (if applicable)

SUPERVISOR’S SIGNATURE and DATE:

I acknowledge that I am willfully choosing to enter this program. In return I will follow the program directives and uphold the mission and business objectives of Tanadgusix Corporation. I understand that completing this program guarantees me a position nor employment with TDX. However, I understand that every effort will be made to utilize my skills and training within the TDX family of companies.

APPLICANT’S SIGNATURE and DATE:
